APPLICATION FORMAT

(Use Block Letters Only)

Affix recent self-

attested passport size

Advt. No. photograph here and attach one photograph with Post applied for: _____ application. A. PERSONAL DETAILS: 1. Name (as appears in SSC certificate) Please put a space between your first name, middle name (if any) and last name. (E.g.: TV Meenakshisundaram OR Ajit Jyawant Phadke) 2. Father's Name 3. Mother's Name 4. Name of the Spouse (if married) 5. Date of Birth DD MM YYYY **B. CORRESPONDENCE ADDRESS:** 1. Address for correspondence: 2. City/Town: State Pin Code: 3. E-Mail: 4. Telephone Number **C. PERMANENT ADDRESS:** 1. Address for correspondence: 2. City/Town: State Pin Code: 3. Telephone Number E-mail STD Code Telephone Number D. ACADEMIC PERFORMANCE 1. <u>Basic Qualifications</u> - Matriculation onwards:

Exam Passed	Institution/ University/ Board	Subjects studied	Duration of study	Year of passing	Aggregate % of marks	Division

2. **Professional Qualifications** (Please mention details of your relevant Discipline)

Degre	Name of Institute / University	Branch of Specialization	Month & Year of passing (MM/YYYY)	Aggregate % of marks *	Full Time (FT)/ Part Time (PT)/ Correspondence (C)

(*If it is Cumulative Grade Point Average (CGPA), please convert it to % of Marks)

E. DETAILS OF EXPERIENCE (If required, please attach separate sheet)

Name of Organization	Designation	Scale of Pay	Duration		Whether regular or not	Nature of duties	Reason for Leaving
			From	То			
			(MM, YYYY)	(MM, YYYY)			

F. DETAIL OF FEE PAYMENT:

Demand Draft No./ NEFT Details	Date	Name of Bank	Amount

Declaration:

I affirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidature/appointment shall be summarily rejected or terminated without any notice.

Date:	Signature:		
Place:			
	Name of candidate		

Instructions to the candidate:

- 1. Incomplete applications are liable to be rejected.
- 2. Affix recent passport size photograph on the application.
- 3. Only Indian Nationals are eligible to apply.
- 4. Canvassing in any form will lead to disqualification.
- 5. No interim enquiries or correspondence shall be entertained.

Please Enclose:

- 1. Proof of Date of Birth.
- 2. Attested copies of Matric/Degree/Diploma Certificates (Do not attach originals)